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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal
- Walk-up or drive-through exterior window pick-up service

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	DBD HOLDINGS LLC	**MJ License #:**	40425
License Type:	Retail Marijuana Store		
Doing Business As:	Delta Blazers Dispensary		

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

2.1. The marijuana establishment will operate as a fully licensed retail store, providing a secure and professional environment for the sale of marijuana and marijuana products in compliance with all state regulations. The facility will be designed to ensure efficient operations, maintain security, and create a seamless experience for both customers and employees. Upon arrival, all marijuana and marijuana products will be received at a designated intake area, where licensed vendors will deliver inventory following all required transportation and tracking procedures. Each shipment will be verified against purchase orders/ manifests, inspected for quality and compliance, and entered into the state-approved inventory tracking system. Products will then be stored in a secure, restricted-access inventory room until they are moved to the retail sales floor. A standard customer visit will begin at the main entrance or drive-through, where a trained employee will verify the individual's identification to confirm they are 21 years of age or older. Once cleared for entry, the customer will enter the retail area, where they will have access to product displays and informational materials. Knowledgeable staff members will be available to assist customers, answer questions, and provide product recommendations based on the customer's preferences and experience level. Customers will then proceed to the point-of-sale counter, where their purchases will be processed through the inventory tracking system to ensure compliance with state regulations, including purchasing limits. After completing their transaction, customers will exit the premises promptly, as loitering will not be permitted. Personnel and surveillance cameras will monitor the entire process to ensure compliance and prevent unauthorized activity. The facility's operational flow is designed to maintain security, streamline customer interactions, and comply with all applicable regulations while providing a professional and educational retail experience. *** See Attached

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Section 3 – Exterior Window Service Operating Plan

3.1. Describe how you will comply with the requirements set forth in 3 AAC 306.380 and 3 AAC 306.715. Your response must include include policies and procedures regarding video surveillance, ID verification, display of marijuana or marijuana products, security features including alarm systems and locks, measures to prevent consumers from unlawfully accessing marijuana and funds through the exterior window and licensee control of the area outside of the exterior window.

The marijuana establishment will implement comprehensive policies and procedures to ensure compliance with 3 AAC 306.380 and 3 AAC 306.715, maintaining a secure and legally compliant operation. These measures will address video surveillance, identification verification, product display, security features, and preventing unauthorized access through exterior windows. A continuous video surveillance system will be installed to monitor all restricted access areas, entrances, and point-of-sale locations. Cameras will be strategically positioned to provide clear identification of individuals both inside the premises and within 20 feet of each entrance. Video footage will be securely stored and retained for the period specified by state regulations to ensure compliance and support law enforcement investigations if necessary. Identification verification procedures will be strictly enforced. All employees, agents, and licensees will be required to wear identification badges at all times while on the premises. Customers will be required to present valid government-issued identification to confirm they are at least 21 years of age before being granted access to the retail area. Security personnel will be trained to verify IDs accurately and identify any fraudulent attempts. Marijuana and marijuana products will be displayed in a manner that prevents unauthorized access. Display cases will remain locked, and products will only be handled by authorized personnel. If the establishment has a walk-up or drive-through exterior window, no marijuana or marijuana products will be displayed in that area to prevent unauthorized handling or theft. Security features will include an advanced alarm system on all exterior doors and windows, designed to detect and alert management of any unauthorized entry. Motion detectors and panic alarms will be installed as additional safeguards. Commercial-grade, nonresidential locks will be used on all exterior entry points to further enhance security. Adequate exterior lighting will be installed around the premises to facilitate surveillance, ensuring all areas are well-lit and easily monitored. To prevent unauthorized access to marijuana or funds through exterior windows, all windows will be secured with locks and, where appropriate, reinforced with security bars or shatterproof glass. The area immediately outside any walk-up or drive-through exterior window will be under the licensee's exclusive possession and control, ensuring compliance with state regulations. These windows will also be continuously monitored by surveillance cameras to detect and record any unauthorized activity. ***See Attached

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]:	Initials
I have included a title, lease or other documentation showing sole right of possession to the additional area(s), including the exterior window area, if the additional area(s) are not already part of my approved licensed premises.	TLC
I certify the area immediately outside the walk-up or drive-through exterior window does not include any public property including public streets, public sidewalks, or public parking lots.	TLC
I certify I have read, understood and will comply with all requirements set forth in 3 AAC 306.380, 3 AAC 306.715 and 3 AAC 306.720.	TLC

Section 4 – Prohibitions

Review the requirements under 3 AAC 306.310.

4.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

To comply with 3 AAC 306.310(a)(2), which prohibits selling marijuana to individuals under the influence of alcohol, inhalants, or controlled substances, the retail marijuana store will implement the following measures. Employee training will be provided to ensure all staff can recognize signs of intoxication, such as slurred speech, impaired coordination, and unusual behavior. This training will be part of the mandatory marijuana handler permit program and will be reinforced through regular in-house sessions. Upon entry, customers will be observed for any signs of impairment. If a staff member suspects that a customer is under the influence, they will discreetly engage with the individual to assess their condition further. If impairment is confirmed, the customer will be politely informed that the store cannot sell marijuana products to individuals under the influence, as required by state regulations. The individual will then be asked to leave the premises. All instances of refused sales due to suspected impairment will be documented in an incident log, including the date, time, and description of the situation. This log will be reviewed regularly to identify patterns and improve training protocols. Security personnel will be available to assist staff in managing situations involving impaired individuals, ensuring the safety and comfort of all customers and employees. ***See Attached

4.2. I certify that the retail marijuana store will not:	Initials
a. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355; or in violation of 3 AAC 306.380.	TLC
b. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet; other than as permitted under 3 AAC 306.380.	TLC
c. Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	TLC
d. Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	TLC
e. Allow a person to consume marijuana or a marijuana product on the licensed premises, except as allowed under 3 AAC 306.370.	TLC

Section 5 – Signage and Advertising

Review the requirements under 3 AAC 306.365 and 306.770. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. TLC

5.2. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that: TLC

- **a. Is false or misleading;** TLC
- **b. Promotes excessive consumption;** TLC
- **c. Represents that the use of marijuana has curative or therapeutic effects;** TLC
- **d. Depicts a person under the age of 21 consuming marijuana; or** TLC
- **e. Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** TLC

5.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. Within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** TLC
- **b. On or in a publicly owned or operated property;** TLC
- **c. Within 1,000 feet of a substance abuse or treatment facility.** TLC

Section 6 – Displays and Sales

6.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

The retail marijuana store will implement strict protocols to ensure that all marijuana and marijuana products are displayed and sold in compliance with state regulations while maintaining a secure and professional shopping experience for customers. Marijuana and marijuana products will be displayed in locked glass cases or shelving units that allow customers to view the available selections without direct access. Only authorized employees will be permitted to handle products, ensuring that customers do not touch or tamper with any marijuana items before purchase. Displays will be organized by product type, such as flower, concentrates, edibles, and topicals, with clear labeling indicating potency, strain information, and regulatory warnings. Each product will have an accompanying informational placard detailing key attributes, including THC and CBD content, origin, and proper usage guidelines. Sample jars with secured lids may be provided for customers to inspect the aroma and appearance of flower products without direct handling. Employees will be trained to provide educational assistance to customers, answer questions, and guide them toward responsible purchasing decisions. All sales will be conducted at designated point-of-sale counters where transactions will be processed through a state-approved inventory tracking system. Employees will verify customer identification before completing any sale to ensure compliance with age restrictions and purchasing limits. Once a purchase is finalized, products will be placed in opaque, child-resistant exit packaging before being handed to the customer. ***See Attached

Section 7 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

7.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

The retail marijuana store will implement strict protocols to ensure that all marijuana and marijuana products sold on its licensed premises meet the packaging and labeling requirements set forth in 3 AAC 306.345(a). These measures will ensure compliance with state regulations while promoting consumer safety and product transparency. All marijuana and marijuana products will arrive at the store pre-packaged by licensed cultivators and product manufacturers in accordance with state regulations. Upon receipt, store employees will verify that all packaging meets the required standards, including child-resistant, tamper-evident, and resealable designs where applicable. Any products that do not meet these requirements will be rejected and returned to the supplier. The store will conduct routine inspections of inventory to confirm that all packaging remains intact and compliant. Employees will be trained to identify and report any issues related to improper packaging or labeling. All product labels will be checked to ensure they contain the required information, including product name, strain type, potency levels of THC and CBD, net weight, and a complete list of ingredients for infused products and other requirements. Labels will also include state-mandated warnings about the effects of marijuana, legal restrictions on use, and proper storage instructions. Before completing any sale, employees will verify that the product remains in its original compliant packaging and that all required labels are visible and accurate. Customers will receive their purchases in opaque, child-resistant exit packaging, as required by state law. ***See Attached

7.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

The retail marijuana store will ensure that all marijuana and marijuana products are labeled in full compliance with 3 AAC 306.345(b). Each product label will be securely affixed to the packaging and will provide all required information to ensure consumer awareness and regulatory compliance.

The label will include essential product information such as the product name, strain type, net weight, THC and CBD content, and batch number. For example, a label for a strain called Northern Lights Indica will specify that it is an indica strain, with a net weight of 3.5 grams or one-eighth of an ounce, a THC content of 22 percent, a CBD content of 0.5 percent, and a batch number such as NL-0124.

Producer and retailer information will also be clearly displayed on the label. This will include the name of the licensed cultivator, such as Alaska Green Farms, along with their license number. The retailer's name, Arctic Cannabis Co., will also be listed, along with its retail license number and physical location at 1234 Main Street, Anchorage, Alaska, 99501.

State-mandated warnings and disclaimers will be prominently featured on the label to ensure customer safety and regulatory adherence. These warnings will inform consumers that the product has been tested for contaminants and potency as required by law. Additional disclaimers will state that marijuana has intoxicating effects and may be habit-forming, that it should be kept out of reach of children and pets, and that operating a vehicle or machinery under the influence of marijuana is prohibited. The label will also indicate that the product is for use only by adults aged 21 and older, that redistribution is illegal, and that the product has not been approved by the FDA and may pose health risks.

The label will include a universal marijuana symbol as required by the Alaska Marijuana Control Board, ensuring easy identification as a cannabis product. A QR code or barcode linking to the certificate of analysis for lab testing results will be incorporated to provide customers with access to detailed product information. Storage instructions advising customers to keep the product in a cool, dry place will also be printed on the label.

All information will be presented in a legible font size with contrasting colors to ensure readability. The label will be permanently affixed to the product packaging in a manner that prevents removal or alteration, maintaining compliance with all state regulations. ***See Attached

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 8 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

8.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

To comply with 3 AAC 306.350(a), the retail marijuana store will implement a strict identification verification process to ensure that marijuana and marijuana products are not sold to individuals under 21 years of age. Upon entering the store, each customer will be greeted by a trained staff member stationed at the entrance. This staff member will request and examine a valid form of photographic identification from every individual, regardless of apparent age. Acceptable forms of identification include an unexpired, unaltered passport; an unexpired, unaltered driver's license, instruction permit, or identification card issued by a state or territory of the United States, the District of Columbia, or a province or territory of Canada; or an identification card issued by a federal or state agency authorized to issue such cards. ***See Attached

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. TC

Section 9 – Waste Disposal

Review the requirements under 3 AAC 306.740.

9.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

In compliance with 3 AAC 306.740, the retail marijuana store will implement stringent procedures for the storage, management, and disposal of marijuana waste, including expired products. All marijuana waste will be securely stored in designated containers within a restricted access area to prevent unauthorized access. The waste will be documented in the marijuana inventory tracking system as required by 3 AAC 306.730, ensuring accurate record-keeping of the waste's origin, type, and quantity. To render the marijuana waste unusable, it will be ground and mixed with at least an equal amount of non-compostable materials, such as shredded paper or cardboard. This mixture will be thoroughly combined to ensure that the marijuana components are indistinguishable and unusable for any purpose for which they were grown or produced. Once rendered unusable, the waste will be disposed of in accordance with applicable federal, state, and local regulations, which may include delivery to a permitted solid waste facility or incinerator. Throughout this process, detailed records of the waste disposal procedures will be maintained in the inventory tracking system, including the final destination of the unusable waste, to ensure full compliance with regulatory requirements. ***See Attached

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. TC

Tim Ludwig Clark - DBD HOLDINGS LLC
Printed name of licensee

Signed by:
2130D4901F564B9...
Signature of licensee

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Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

***See Attached

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HIGHLY CONFIDENTIAL

Form MJ-03

Operating Plan Supplemental

Retail Marijuana Store

Applicant Name | **DBD HOLDINGS, LLC**
Full Address | **Mile 284 Richardson Hwy. Delta Junction, AK 99737**
Phone | **(907) 750-1164**
Designated Contact | **Tim Clark | Principal**
E-mail | **deltablazersbuds@gmail.com**

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9.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced: _____ 19
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Marijuana Establishment Operating Plan

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Provided

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

The proposed marijuana establishment will operate in full compliance with **AAC Chapter 306: Article 3,** ensuring that all aspects of marijuana and marijuana product intake, handling, and customer interactions follow state regulations. The facility will be designed to maintain a secure, compliant, and efficient workflow that optimizes product intake, storage, sales, and customer service while adhering to strict inventory tracking and security measures.

2.2. Product Intake

The intake process for marijuana and marijuana products will be conducted in a designated restricted-access receiving area within the premises, accessible only to authorized personnel. Approved transporters will deliver all incoming marijuana and marijuana products in accordance with state-mandated procedures. Each shipment will be verified against the transportation manifest, with key details such as strain type, batch number, quantity, and potency information recorded in the state-approved inventory tracking system. Any discrepancies between the shipment and manifest will be documented and reported to the appropriate regulatory authorities.

Upon acceptance, products will be securely stored in a restricted-access inventory room equipped with surveillance cameras and an alarm system to ensure compliance with security and tracking requirements. Marijuana and marijuana products will remain in their original sealed packaging until they are transferred to the sales area. Access to storage areas will be limited to authorized employees, with all product movements logged in the inventory tracking system.

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Routine inventory audits will be conducted to reconcile digital records with physical stock and ensure compliance with state regulations.

2.3 Customer Transaction Workflow

The facility will maintain a controlled and professional environment for customer transactions. Upon arrival, customers will be required to present valid government-issued identification at the entry checkpoint to confirm that they are at least 21 years of age and in compliance with state law. An employee will verify the identification before entering the sales area or serving products via the drive-through window.

Once inside, customers will have access to a well-organized retail space where they can browse marijuana products, receive educational information, and consult with trained staff. Employees will provide guidance on product options, dosage recommendations, and legal purchasing limits, ensuring that all customer interactions remain compliant with advertising and marketing restrictions. Customers will not be allowed to open or consume marijuana products on the premises.

At the point of sale, employees will again verify the customer's identification and ensure that the transaction does not exceed the daily purchasing limit set by state regulations. All sales will be processed through the state-approved inventory tracking system, with detailed transaction records maintained for compliance reporting. Customers will receive products in tamper-evident, child-resistant packaging that meets all state labeling requirements.

After completing their purchase, customers will be required to exit the premises promptly. Loitering or consumption on-site will be strictly prohibited. Staff will monitor the sales floor, entrances, and exits to ensure compliance with facility policies and maintain a safe environment.

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Section 3 – Exterior Window Service Operating Plan

3.1. Describe how you will comply with the requirements set forth in 3 AAC 306.380 and 3 AAC 306.715. Your response must include policies and procedures regarding video surveillance, ID verification, display of marijuana or marijuana products, security features including alarm systems and locks, measures to prevent consumers from unlawfully accessing marijuana and funds through the exterior window and licensee control of the area outside of the exterior window.

The marijuana establishment will comply with the requirements set forth in **3 AAC 306.380** and **3 AAC 306.715** by implementing strict security protocols, video surveillance, access control measures, and operational procedures designed to prevent unauthorized access, ensure regulatory compliance, and maintain a secure business environment.

3.1.1. Video Surveillance

The facility will be equipped with a comprehensive video surveillance system that provides continuous monitoring of all interior and exterior areas, including all points of entry and exit, storage rooms, sales areas, transaction counters, and any area where marijuana products are handled or displayed. Cameras will record in high definition with infrared or low-light capabilities to ensure clear footage at all times. Video recordings will be stored securely for the duration required by state regulations, with backups maintained to prevent data loss. Surveillance feeds will be monitored by designated personnel, and any attempted security breaches or suspicious activities will be documented and reported.

3.1.2. ID verification

ID verification procedures will be strictly enforced to prevent unauthorized access and sales to minors. Upon entering the premises, customers will be required to present a valid government-issued identification to confirm they are at least 21 years of age. Trained employees will manually inspect IDs and utilize electronic verification systems to detect fraudulent or expired

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documents. No customer will be permitted to enter the retail area or make a purchase without proper age verification.

3.1.3. Display of Marijuana and Marijuana Products

The display of marijuana and marijuana products will be conducted in compliance with all regulatory requirements. Products will be stored in locked display cases and only accessible to authorized employees. Customers will be allowed to view product samples in sealed, non-handling containers that prevent direct contact. Employees will provide detailed product information and ensure that customers understand responsible usage and legal purchase limits.

3.1.4. Security Features

The facility will be secured with a state-of-the-art alarm system featuring motion sensors, glass break detectors, and entry alarms on all exterior doors and windows. The alarm system will be connected to a professional monitoring service that will immediately notify law enforcement and designated staff in the event of a breach. All exterior doors will be secured with commercial-grade locks, and restricted access areas will require keycard or biometric authentication to ensure only authorized personnel can enter.

3.1.5. Measures to Prevent Consumers from Unlawfully Accessing Marijuana

To prevent consumers from unlawfully accessing marijuana or funds through the exterior window, the establishment will implement strict security measures. No marijuana products, cash registers, or transaction areas will be positioned near or visible from any exterior windows. Windows will be reinforced with shatter-resistant glass, and security bars or protective film may be installed to further deter unauthorized access. The facility's layout will be designed to prevent exterior visibility into restricted areas.

Licensee control of the area outside of the exterior window will be maintained through physical security measures and active monitoring. Surveillance cameras will be positioned to provide a clear view of exterior areas, and staff will conduct regular patrols to prevent unauthorized loitering or suspicious activity. Customers will not be permitted to congregate outside the

facility, and signage will be posted stating that on-site consumption and loitering are prohibited. If necessary, local law enforcement will be contacted to address ongoing security concerns outside the premises.

3.1.6. Walk-up or Drive-through Compliance

Following **3 AAC 306.380**,

> (a) Unless prohibited by local law, the licensed retail marijuana store may serve a consumer through a walk-up or drive-through exterior window in compliance with the requirements of this section.
>
> (b) Before accepting orders for sales of marijuana or marijuana products through a walk-up or drive-through exterior window, the licensed retail marijuana store will submit an operating plan or modification of an operating plan of the licensed premises to the board for approval. The operating plan or modified operating plan will depict the walk-up or drive-through exterior window area and the video surveillance of the walk-up or drive-through exterior window area.
>
> (c) The area immediately outside a walk-up or drive-through exterior window will be under the licensee's sole possession and control and may not include any public property including public streets, public sidewalks, or public parking lots.
>
> (d) The licensed retail marijuana store will accept Internet or telephone orders or may accept orders from the consumer at the walk-up or drive-through exterior window. Internet or telephone orders must be paid for and picked up in person by the consumer placing the order. All orders received through the walk-up or drive-through exterior window must be placed by the consumer from a menu. The retail marijuana store may not display marijuana or marijuana products at the walk-up or drive-through exterior window.
>
> (e) Before completing a sale at a walk-up or drive-through exterior window, the licensee or the employee will physically view and inspect the consumer's photographic identification. Each person in a vehicle at the drive-through exterior window must be 21 years of age or older, unless the person is the consumer's own child, grandchild, or ward

who is not older than seven years of age seated or otherwise required by local or state law to be seated in a car seat or booster seat.

(f) All sales will occur within the licensed premises. This requirement is satisfied if payment is made through the following means:

(1) by an electronic Internet-based payment platform;

(2) by a mobile payment point-of-sale system;

(3) by payment transferred through the walk-up or drive-through exterior window into the interior of the retail marijuana store.

(g) A walk-up or drive-through exterior window area

(1) will be located

(A) so that compromises to security are minimized;

(B) so that for each transfer of marijuana or marijuana product through the walk-up or drive-through exterior window, the licensed retail marijuana store's video surveillance records

(i) the licensee's or employee of the licensee's verification of the consumer's photographic identification; and

(ii) the complete transaction; and

(C) within the licensed premises of the retail marijuana store;

(2) will not be

(A) in a building separate from the licensed premises of the retail marijuana store;

(B) in a movable structure, including a trailer or separate drive-through structure; or

(C) accessible only through a licensed premises of a different license type or the overlapping premises with another license type.

(h) The licensee will ensure that sales and all interactions at the walk-up or drive-through exterior window are video recorded and the records are stored in compliance with 3 AAC 306.720.

(i) Sales of marijuana or marijuana products via a walk-up or drive-through exterior window are subject to requirements and restrictions imposed by the relevant local government.

Following **3 AAC 306.715**,

(a) Each licensee, employee, or agent of a marijuana establishment will have on display, either on the person or in a readily accessible location on the licensed premises, an identification badge issued by the marijuana establishment at all times when on the marijuana establishment's licensed premises.

(b) The licensed premises of a marijuana establishment will have:

(1) exterior lighting to facilitate surveillance;

(2) a security alarm system on all exterior doors and windows; and

(3) continuous video monitoring as provided in **3 AAC 306.720**.

(c) The marijuana establishment will have policies and procedures that

(1) are designed to prevent diversion of marijuana or marijuana product;

(2) prevent loitering;

(3) describe the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of licensed premises; and

(4) describe the actions to be taken by a licensee, employee, or agent of the marijuana establishment when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security.

(d) The marijuana establishment will use commercial grade, non- residential door locks on all exterior entry points to the licensed premises.

(e) The marijuana establishment will notify the Department of Commerce, Community, and Economic Development, Alcohol and Marijuana Control Office as soon as reasonably practical and in any case not more than 24 hours after any unauthorized access to the premises or the establishment’s knowledge of evidence or circumstances that reasonably indicate theft, diversion, or unexplained disappearance of marijuana, marijuana products, or money from the licensed premises.

Section 4 – Prohibitions

4.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

The marijuana establishment will implement strict policies and procedures to ensure compliance with **3 AAC 306.310**, which prohibits the sale, distribution, or delivery of marijuana or marijuana products to any individual who is under the influence of an alcoholic beverage, inhalant, or controlled substance. Employees will be trained to recognize signs of impairment, enforce responsible sales practices, and take appropriate action to prevent sales to intoxicated individuals.

All employees responsible for verifying identification and processing transactions will receive training in detecting signs of impairment due to alcohol, inhalants, or controlled substances. This training will include identifying behavioral cues such as slurred speech, unsteady movements, confusion, impaired coordination, bloodshot eyes, and the smell of alcohol or other substances. Employees will also be trained on appropriate de-escalation techniques to manage situations where a customer appears impaired and may attempt to purchase marijuana.

Before completing any sale, employees will observe customers for signs of impairment while verifying identification and assisting with product selection. If a customer displays signs of intoxication, the employee will discreetly decline the sale and provide an explanation that sales cannot be made to individuals who are visibly under the influence, in compliance with **3 AAC 306.310**. Employees will be instructed to remain professional and courteous while refusing service and, if necessary, involve a manager to ensure the situation is handled appropriately.

To further prevent sales to impaired individuals, the establishment will enforce a strict policy prohibiting entry to customers who appear visibly intoxicated. If a customer arrives showing clear signs of impairment, staff will refuse entry and inform the individual that they may not

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enter the premises in their current state. Employees will document incidents involving impaired individuals, including a description of the behavior observed and the actions taken to refuse service.

Surveillance cameras will be positioned to capture all interactions between employees and customers at points of entry, transaction counters, and sales areas. This footage will serve as a record of compliance with **3 AAC 306.310** and may be reviewed in the event of a dispute regarding an individual's condition at the time of refusal.

If an individual becomes disruptive or refuses to leave the premises after being denied service, staff will follow established protocols to de-escalate the situation. If necessary, law enforcement will be contacted to ensure the safety of employees and other customers.

By implementing these policies, providing thorough employee training, and maintaining documentation of all instances in which service is refused due to impairment, the marijuana establishment will ensure full compliance with **3 AAC 306.310**. These measures will help maintain a responsible retail environment while preventing sales to individuals under the influence of alcohol, inhalants, or controlled substances.

4.2. Prohibition Compliance

Following **3 AAC 306.310**,
(a) The licensed retail marijuana store will not sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or a marijuana product:

(1) to a person under 21 years of age;

(2) to a person that is under the influence of an alcoholic beverage, inhalant, or controlled substance;

(3) that is not labeled and packaged as required in **3 AAC 306.345** and

(A) **3 AAC 306.470** and **3 AAC 306.475**; or

(B) **3 AAC 306.565** and **3 AAC 306.570**;

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(4) in a quantity exceeding the limit set out in **3 AAC 306.355**;

(5) after the expiration date shown on the label of the marijuana or marijuana product.

(b) The licensed retail marijuana store will not:

(1) conduct business on or allow a consumer to access the retail marijuana store's licensed premises between the hours of **5:00 a.m. and 8:00 a.m.** each day;

(2) allow a person to consume marijuana or a marijuana product on the retail marijuana store's licensed premises, except as provided in **3 AAC 306.305(a)(4)**;

(3) offer, deliver, or sell an alcoholic beverage to a consumer for any reason; or

(4) allow intoxicated or drunken persons to enter or to remain on the licensed premises.

Section 5 – Signage and Advertising

Under **3 AAC 306.365** and **3 AAC 306.770** of the Alaska Administrative Code, all licensed retail marijuana stores must comply with specific regulations concerning **display, signage, and advertising** to ensure responsible marketing and prevent access or exposure to underage individuals.

Marijuana and marijuana products at the retail marijuana store will be displayed and sold in full compliance with **3 AAC 306.365** and **3 AAC 306.770**. The store will operate as follows:

- **Restricted Access**: All marijuana and marijuana products will be displayed and sold **only within the licensed premises** and **not visible to the public from outside the store**, in compliance with **3 AAC 306.365(a)(3)**. Access to the sales area will be restricted to individuals **21 years of age or older**, verified through government-issued identification at entry.
- **Secure Display**: Marijuana and marijuana products will be stored and displayed in **locked, secure display cases** or **behind counters**. Customers may examine products under staff supervision but **cannot access or handle products directly** prior to purchase, ensuring compliance with public health and safety standards.

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- **Educational Product Information**: All products will be labeled and displayed with **state-required warning labels** and **product information**, including potency, ingredients, and required disclaimers, in accordance with **3 AAC 306.360**.
- **No Free Samples or Consumption On-Site**: The store will not provide free samples or permit on-site consumption of marijuana or marijuana products, as prohibited under **3 AAC 306.365(a)(1)** and **(a)(5)**.
- **Transaction Limits**: Sales will be limited to quantities permitted under **3 AAC 306.355**, and all transactions will be recorded in the seed-to-sale tracking system to maintain regulatory compliance.
- **Signage and Advertising**: All signage will adhere to **3 AAC 306.770**, ensuring that:
    - **Exterior signs are limited** to identifying the business name and nature (e.g., "Marijuana Store"), without imagery appealing to minors.
    - **No advertising** will be directed toward individuals under 21 years of age, including the use of cartoons, mascots, or any symbols likely to appeal to youth.
    - **Digital and print advertising** will include required warnings and be placed only in media where reliable data indicates the audience is 70% or more adults aged 21 and over.

Section 6 – Displays and Sales

6.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Under **3 AAC 306.345(a)**, all marijuana and marijuana products sold at a licensed retail marijuana store must meet stringent **packaging and labeling requirements** to protect public health and ensure consumer awareness. The regulation emphasizes child resistance, tamper evidence, and clear labeling of THC content, warnings, and source information.

The retail marijuana store will implement strict operational controls to ensure that **all marijuana and marijuana products sold on the licensed premises comply with the packaging and labeling requirements of 3 AAC 306.345(a)**. The following procedures will be enforced:

6.1. Verified Packaging Prior to Sale

- The store will source all products exclusively from **licensed marijuana product manufacturing facilities and cultivation facilities** that comply with **3 AAC 306.475** and **3 AAC 306.510**, ensuring that all packaging meets the requirements **prior to acceptance** into inventory.
- Staff will inspect packaging upon delivery to verify that each unit is:
  - **Child-resistant** as defined under 16 CFR 1700.15 (Poison Prevention Packaging Act standards);
  - **Tamper-evident** to clearly indicate if the package has been opened;
  - **Opaque**, where required (e.g., for edibles), preventing visibility of the product.

6.2. Accurate and Compliant Labeling

All marijuana and marijuana products offered for sale will be labeled in accordance with **3 AAC 306.345(a)**, and must include:

- **Product identity** (e.g., flower, concentrate, edible);
- **Name and license number of the manufacturer**;
- **Batch or lot number** and testing results;
- **Net weight** in U.S. customary units;
- **THC and CBD content** per serving and per package;
- **Required warning statements**, including but not limited to:
  - "This product has intoxicating effects and may be habit-forming."
  - "For use by adults 21 and older. Keep out of reach of children."
  - "Marijuana should not be used by women who are pregnant or breastfeeding."

6.3. Ongoing Employee Training

- All retail employees will receive training on packaging and labeling standards as part of the onboarding process and through ongoing compliance education.

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- Staff will be required to visually verify that packaging remains sealed and properly labeled before placing a product on display or selling it to a customer.

6.4. Inventory and Compliance Controls

- The store will maintain a **standard operating procedure (SOP)** for intake and quality control checks to ensure **every item in inventory** meets regulatory standards.
- Any non-compliant product will be **immediately quarantined** and returned or destroyed per state guidelines.

Section 7 – Exit Packaging and Labeling

7.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

To ensure full compliance with **3 AAC 306.345(a)**, the retail marijuana store has developed and implemented a comprehensive compliance protocol governing all aspects of marijuana and marijuana product packaging and labeling. Products will only be accepted from licensed marijuana cultivation and product manufacturing facilities that demonstrate compliance with all applicable regulatory requirements, including those outlined in **3 AAC 306.470, 3 AAC 306.475**. and **3 AAC 306.565**. Upon delivery, trained staff will perform a detailed inspection of transportation manifests and ensure each product packaging meets the standards of being, prepackaged, **child-resistant**, as defined by **16 CFR 1700.15**, resealable, **tamper-evident**, and, when applicable (e.g., for edibles), **opaque**, in accordance with **3 AAC 306.345(a)(1–2)**.

These verifications will be guided by written **standard operating procedures (SOPs)** developed specifically for intake, inspection, and compliance documentation. Any product that fails to meet the standards outlined in **3 AAC 306.345(a)** will be immediately quarantined and either returned to the supplier or destroyed pursuant to **3 AAC 306.740**.

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To reinforce compliance at the retail level, all employees will undergo comprehensive training on Alaska's packaging and labeling requirements as part of their onboarding. Ongoing compliance training will ensure staff remain up to date on any regulatory changes. Furthermore, retail employees will be required to confirm packaging integrity and accurate labeling at the point of sale, providing a final layer of assurance before a product reaches the consumer.

Through diligent enforcement of intake procedures, employee training, and regulatory oversight, the retail marijuana store will maintain strict adherence to **3 AAC 306.345(a)**, ensuring that all marijuana and marijuana products sold on the licensed premises are safely and properly packaged and labeled in full accordance with state law.

7.1.1. Packaging and Labeling Compliance

Under **3 AAC 306.345**, the retail marijuana store will ensure that:

(1) marijuana sold on its licensed premises is packaged and labeled in compliance with **3 AAC 306.470** and **3 AAC 306.475**;

(2) any marijuana product sold on its licensed premises is packaged and labeled in compliance with **3 AAC 306.565** and **3 AAC 306.570**; and

(3) at the point of sale, marijuana or a marijuana product sold is packaged in resealable, child-resistant packaging designed or constructed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly; and

(4) unless already packaged by the cultivation facility or the manufacturing facility in an opaque package for final retail sale, any marijuana or marijuana product purchased by the consumer is placed in an opaque package by the retail marijuana store or the consumer before the consumer exits the retail marijuana store.

In addition to labeling requirements, the retail marijuana store will affix a label to each package of marijuana or marijuana product that:

(1) identifies the retail marijuana store selling the marijuana product by name or distinctive logo and marijuana establishment license number;

(2) states the estimated amount of total THC in the labeled product; and

(3) contains each of the following statements:

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(A) **"Marijuana has intoxicating effects and may be habit forming and addictive."**;

(B) **"Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence."**;

(C) **"There are health risks associated with consumption of marijuana."**;

(D) **"For use only by adults twenty-one and older. Keep out of the reach of children."**;

(E) **"Marijuana should not be used by women who are pregnant or breast feeding."**.

Opaque, meaning a packaging material that does not allow the contents.

7.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Below is a sample retail marijuana product label that fully complies with the labeling requirements outlined in 3 AAC 306.345(b). This sample is representative of a prepackaged marijuana flower product and includes all mandatory elements:

Sample Label – Marijuana Flower (Prepackaged)
Product Name: Northern Lights – Indica Flower
Net Weight: 3.5 grams (⅛ oz)
Harvest Date: February 15, 2025
Packaging Date: February 20, 2025
Use By Date: February 20, 2026
Batch Number: NL-0425-F
Testing Lab: Alaska Cannabis Testing Services, License #ABC12345
Test Results:

- **Total THC:** 22.4%
- **Total CBD:** 0.05%
- **Moisture Content:** 10.2%
- **Pesticides:** Not detected
- **Microbial Contaminants:** Pass

Packaged By: Green Horizon Cultivation
Retail Marijuana Store: Delta Blazers Dispensary

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License Number: 40425

Warning Statements (as required under 3 AAC 306.345(b)):

⚠ *Marijuana has intoxicating effects and may be habit forming and addictive.*
⚠ *Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.*
⚠ *There may be health risks associated with consumption of this product.*
⚠ *For use only by adults twenty-one and older. Keep out of reach of children.*
⚠ *Marijuana should not be used by women who are pregnant or breastfeeding.*

Section 8 – Security

8.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

To comply with **3 AAC 306.350(a)** and **3 AAC 306.720**, the retail marijuana store will implement strict access control and verification procedures to ensure that **no marijuana or marijuana products are sold to anyone under 21 years of age** and that **valid photographic identification** is presented and verified prior to every sale.

8.1.1 Verification Procedures

The retail marijuana store has established a comprehensive age verification policy to ensure full compliance with **3 AAC 306.350(a)** and **3 AAC 306.720**. Upon entry to the premises, every individual will be immediately greeted by a trained security or front desk employee stationed at the designated entrance checkpoint. Before granting access beyond the lobby, staff will **require each person to present a valid government-issued photographic identification** showing that the individual is at least **21 years of age**, as mandated by **3 AAC 306.350(a)**.

Acceptable forms of identification include:

- A valid driver's license or identification card issued by a U.S. state or territory,
- A valid passport or passport card,
- A valid military ID,

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- Any other government-issued ID compliant with **3 AAC 306.350(b)**.

The ID will be visually inspected for authenticity and scanned using an **electronic ID verification system** that checks for expiration, tampering, and fraudulent patterns. Entry will only be granted if the identification is valid and the individual is confirmed to be at least 21 years old.

At the point of sale, a **second ID verification** will be conducted by the budtender prior to completing any transaction. Staff will re-check the ID against the customer's appearance and ensure that the information matches. Under no circumstances will a transaction proceed without proper ID verification.

All employees responsible for ID checks receive training on how to identify fake or altered IDs, understand acceptable ID formats, and follow refusal protocols. The store maintains **written standard operating procedures (SOPs)** outlining steps to take if an invalid or suspicious ID is presented, including immediate denial of entry or sale and notification to store management.

By enforcing dual-layer ID verification at both the entry and point-of-sale stages, and through rigorous employee training, the retail marijuana store ensures strict adherence to **3 AAC 306.350(a)** and **3 AAC 306.720**, preventing unlawful access or sales to individuals under the legal age.

Section 9 – Waste Disposal

9.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

To comply with **3 AAC 306.740**, the retail marijuana store will implement detailed procedures for the **storage, management, and disposal of marijuana waste**, including expired or unsellable marijuana and marijuana products. These procedures are designed to ensure all waste is rendered **unusable and unrecognizable** prior to disposal and that the store maintains full

compliance with Alaska's marijuana regulations and all applicable environmental and public safety laws.

9.1.1. Marijuana Waste Management and Disposal Procedures

All marijuana waste—including expired flower, unused trim, damaged product, contaminated inventory, and returned or defective infused products—will be managed in strict accordance with **3 AAC 306.740**. Waste will be immediately labeled and transferred to a **secure, access-controlled storage area** on the licensed premises that is clearly designated for marijuana waste and segregated from all saleable inventory.

A waste disposal notice, depicted below, must be completed and submitted by a marijuana establishment licensee to the Alcohol and Marijuana Control Office (AMCO) at least three days before making any marijuana waste unusable and disposing of it in accordance with the approved methods in the current operating plan. The waste must also be recorded in the marijuana inventory tracking system, to include a record of the final destination of the unusable waste, as set forth under **3 AAC 306.740(c).**

This form must be completed and emailed to mj.waste@alaska.gov before any marijuana waste may be made unusable and/or disposed of.

Form - https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-25.pdf

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Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-25: Waste Disposal Notice

Why is this form needed?

A waste disposal notice must be completed and submitted by a marijuana establishment licensee to the Alcohol and Marijuana Control Office (AMCO), at least three days before making any marijuana waste unusable and disposing of it in accordance with the approved methods in the current operating plan. The waste must also be recorded in the marijuana inventory tracking system, to include a record of the final destination of the unusable waste, as set forth under 3 AAC 306.740(c).

This form must be completed and emailed to mj.waste@alaska.gov before any marijuana waste may be made unusable and/or disposed of.

Section 1 – Establishment Information

Enter information for the licensed business.

DBA:		**License Number:**	
License Type:			
Employee Completing Form:			

Section 2 – Waste Log

Waste Date Range	
TO:	FROM:

DATE CREATED	ROOM / PLANT / ITEM TAG #	TYPE OF WASTE (LEAF, TRIM, STEMS, PRODUCT ETC.)	WEIGHT (GRAMS)	NOTES (if additional notes include another page)	DATE TO RENDER UNUSABLE/ DESTROY

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Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

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Before disposal, all marijuana waste will be **rendered unusable and unrecognizable** by thoroughly **grinding the material** and mixing it with non-consumable solid waste materials to achieve a minimum **50/50 mix by volume**. Acceptable non-marijuana solid waste materials may include:

- **Food waste** (e.g., coffee grounds, spoiled produce),
- **Soil or compost material**,
- **Paper waste** (e.g., shredded cardboard),
- **Other approved biodegradable or inert material**.

Once the mixture is complete and the marijuana content is irretrievable, it will be placed in sealed, clearly labeled waste containers and removed from the licensed premises by a **properly licensed waste hauler**, or it will be transported by the licensee to a legally designated solid waste facility.

All marijuana waste activity, including product identification, weight, method of rendering, and date and time of disposal, will be logged in both the store's **internal waste disposal log** and the **state seed-to-sale tracking system**, ensuring full auditability, , as permitted under **3 AAC 306.740(c)**. The waste will be visually inspected and signed off by a designated employee trained in waste management compliance before removal or transport.

The store's written **Standard Operating Procedures (SOPs)** on marijuana waste will include training for all staff involved in handling, logging, or disposing of marijuana waste. These SOPs will be reviewed and updated regularly to reflect changes in regulation or best practices.

Through secure storage, proper rendering procedures, and rigorous documentation, the retail marijuana store will ensure that all marijuana waste is disposed of in a manner that is **safe, compliant, and consistent with the intent of 3 AAC 306.740**, rendering the material unusable for any purpose for which it was originally grown or produced.