Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-31: Walk-Up or Drive-Through Exterior Window Pick-Up Diagram and Operating Plan

Why is this form needed?

This form and your attached diagram is required for all marijuana retail establishment licensees seeking to alter the functional floor plan to include a walk-up or drive-through exterior window at the establishment's existing licensed premises.

There is a $250 application fee which may be made online or by check, cashier's check, or money order.

This form must be completed, submitted to AMCO's Anchorage office, approved by the MCB Board and inspected prior to altering the existing floor plan and/or operating an exterior window.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	DBD HOLDINGS LLC	**MJ License #:**	40425
License Type:	Retail Marijuana Store		
Doing Business As:	Delta Blazers Dispensary		

Section 2 – Required Diagram Information

A new diagram is required with this form. For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices. However, AMCO will require full coverage of the walk-up or drive-through exterior window area as required by 3 AAC 306.380(b) and (g).

The following details must be included:

- **License number and DBA**
- **Legend or key**
- **Color coding**
- **Dimensions**
- **Labels**
- **True north arrow**
- **Surveillance room**
- **Licensed premises boundary**
- **Restricted access areas**
- **Storage areas**
- **Entrances, exits, and windows, including walk-up or drive-through exterior window**
- **Walls, partitions, and counters**

Any other areas that must be labeled for specific license types

- **Serving area****
- **Employee monitoring area****
- **Ventilation exhaust points, if applicable****

Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are submitting the MJ-14 form in conjunction with an onsite consumption endorsement application.

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31: Walk-Up or Drive Through Exterior Window Pick-Up Diagram and Operating Plan

Section 3 – Exterior Window Service Operating Plan

Describe how you will comply with the requirements set forth in 3 AAC 306.380 and 3 AAC 306.715. Your response must include include policies and procedures regarding video surveillance, ID verification, display of marijuana or marijuana products, security features including alarm systems and locks, measures to prevent consumers from unlawfully accessing marijuana and funds through the exterior window and licensee control of the area outside of the exterior window.

Our operations will adhere strictly to 3 AAC 306.380 and 3 AAC 306.715 through comprehensive security measures, video surveillance, ID verification, and strict control of marijuana product display and access.

A high-definition digital surveillance system will be installed to monitor all points of sale, product storage areas, entrances, exits, and the exterior perimeter. Cameras will operate 24/7, with a minimum of 40 days of continuous recording. The system will have remote access capabilities for regulatory inspection and will be equipped with motion detection and infrared night vision to ensure uninterrupted coverage.

ID verification procedures will require all customers to present a valid, government-issued photo ID to confirm they are 21 or older before entry into the sales area. Employees will be trained to recognize fake IDs and to follow protocols for denying access to underage individuals.

Marijuana and marijuana products will be displayed in locked, transparent cases to prevent direct consumer access. Sample jars will be available for visual and olfactory inspection but will not allow physical handling of the product. All inventory will be stored in a secure, restricted-access area outside business hours.

The facility will be equipped with a professionally monitored alarm system that includes motion detectors, door and window sensors, and panic buttons for emergency situations. High-security locks and reinforced doors will be used to prevent unauthorized access.

To prevent consumers from unlawfully accessing marijuana or funds through the exterior window, all transactions will occur inside the licensed premises, and no sales will take place through any exterior openings. Windows will be reinforced, and security personnel will regularly monitor external areas to deter loitering or unauthorized activity. Licensee control will extend to the immediate area outside the premises to prevent illicit transactions, and exterior lighting and surveillance will further enhance security.

These measures will ensure full compliance with Alaska's regulatory requirements while maintaining a safe and secure retail environment. (See Attached)

Section 4 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]:	Initials
If a local building permit is required, attach a copy of the license, permit, application to this form.	TLC
The proposed changes conform to all applicable public health, fire, and safety laws.	TLC
I have included a title, lease or other documentation showing sole right of possession to the additional area(s), including the exterior window area, if the additional area(s) are not already part of my approved licensed premises.	TLC
I certify the area immediately outside the walk-up or drive-through exterior window does not include any public property including public streets, public sidewalks, or public parking lots.	TLC
I certify I have read, understood and will comply with all requirements set forth in 3 AAC 306.380, 3 AAC 306.715 and 3 AAC 306.720.	TLC
I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.	TLC

Tim Ludwig Clark - DBD HOLDINGS LLC

Printed Name of licensee

Signed by:

2130D4901F564B9...

Signature of licensee

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31: Walk-Up or Drive Through Exterior Window Pick-Up Diagram and Operating Plan

Section 5 – Approvals

Local Government Review is required to be completed before submission to the Alcohol and Marijuana Control Office.

Local Government Review (to be completed by an appropriate local government official):	Yes	No	Pending
The proposed changes shown on this form conform to all local restrictions and laws.	☑	☐	☐
A local building permit is required for the proposed changes.	☐	☑	

Signature of local government official _____ Building Permit # _____ Date _____

Printed name of local government official _____ Title _____

Section 6 – AMCO Review

AMCO Review:	Approved	Disapproved
	☐	☐

Signature of Director _____ Printed Name of Director _____

Date _____

Final Inspection:	Approved	Disapproved
	☐	☐

Signature of Enforcement Investigator _____ Printed Name of Enforcement Investigator _____

Date _____

AMCO Comments:

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

PUBLISHED 04/01/2025
HIGHLY CONFIDENTIAL

MJ-31

Walk-Up or Drive Through Exterior Window Pick-Up Diagram and Operating Plan

Retail Marijuana Store

Applicant Name | **DBD HOLDINGS, LLC**

Full Address | **Mile 284 Richardson Hwy. Delta Junction, AK 99737**

Phone | **(907) 750-1164**

Designated Contact | **Tim Clark | Principal**

E-mail | **deltablazersbuds@gmail.com**

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram

Section 2 – Required Diagram Information **1**
Floor Plan 3
Site Survey 4

Section 2 – Required Diagram Information

This section provides the required diagram and operating plan in compliance with Form MJ-31: Walk-Up or Drive-Through Exterior Window Pick-Up. The diagram has been carefully prepared to fulfill all regulatory requirements set forth by the Alaska Marijuana Control Office (AMCO), under 3 AAC 306.380(b) and (g). While specific security device locations such as security cameras, motion detectors, panic buttons, and related equipment are intentionally omitted from the diagram for security purposes, we affirm that our establishment will maintain comprehensive security coverage of the designated walk-up or drive-through exterior window area as mandated by the applicable regulations.

The attached diagrams includes all requisite details:

- A **legend/key** that identifies the different access levels of the facility.
- Precise **dimensions** of all relevant spaces.
- Clear and accurate **labels** for ease of reference.
- A **true north arrow** for correct spatial orientation.
- Identification of the **surveillance room**, as required.
- Clearly marked **licensed premises boundary** to indicate the extent of the regulated space is found on the site survey.
- Defined **restricted access areas** to ensure compliance with safety and regulatory measures.
- Clearly indicated **storage areas**, maintaining proper product control and security.
- Detailed marking of all **entrances, exits, and windows**, including specific identification of the walk-up or drive-through exterior window.
- All **walls, partitions, and counters** accurately depicted.
- Clearly marked **serving area** and designated **employee monitoring area**.

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram

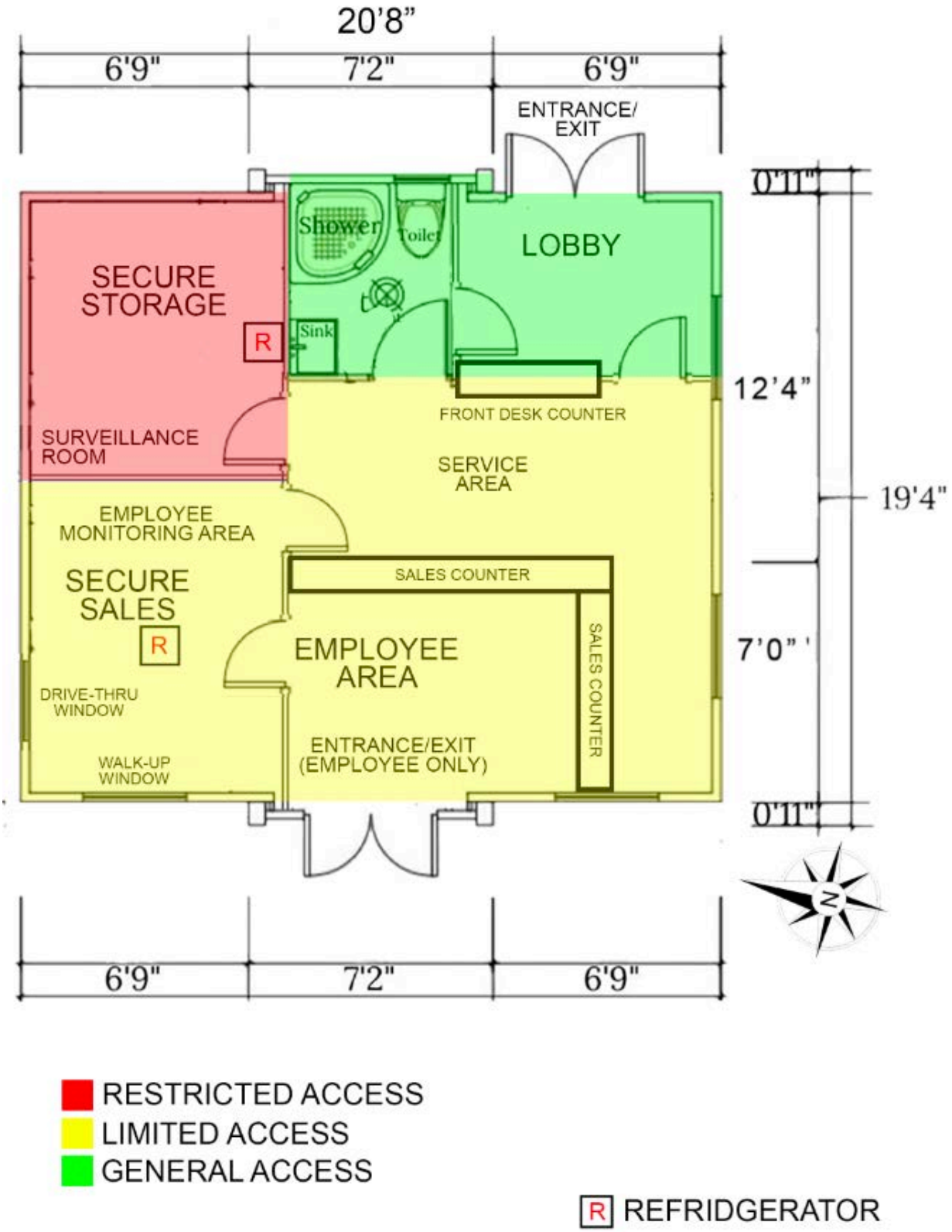
- **Ventilation exhaust points**, clearly marked where applicable, to comply with health and safety requirements (not applicable in this design).

This diagram ensures full transparency and demonstrates our ongoing commitment to operational compliance and security standards as required by AMCO.

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram

Floor Plan

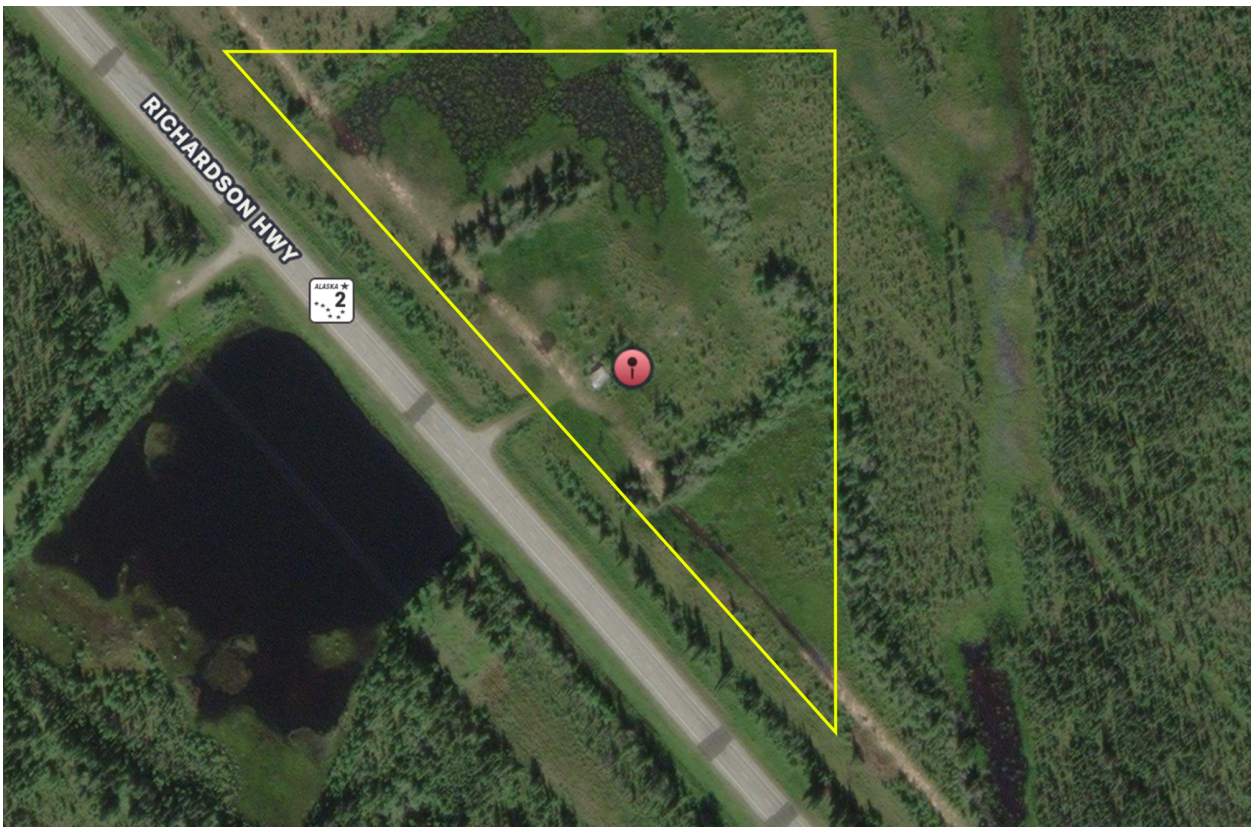


Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram

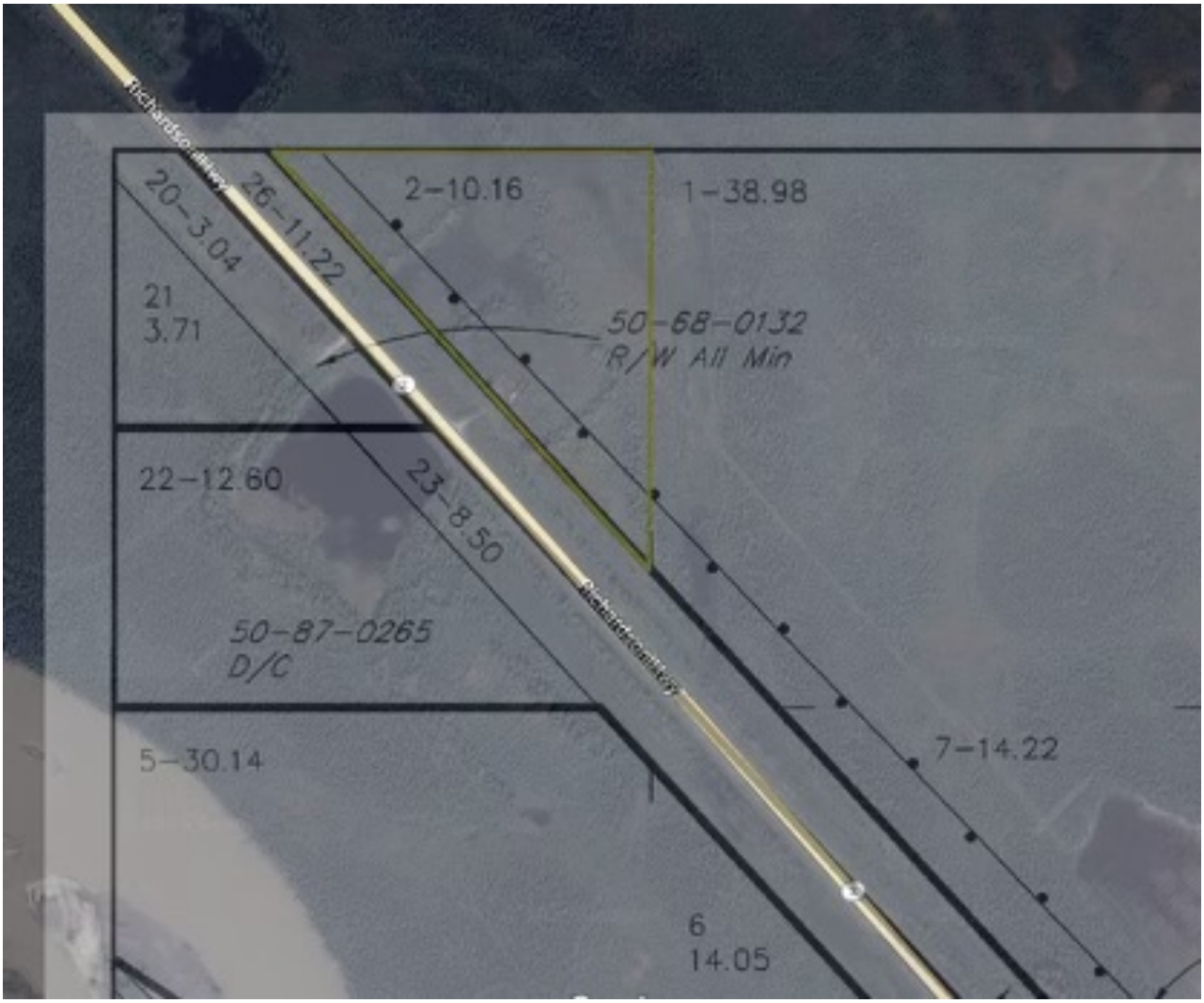
Site Survey

The Site Survey included in the Plot Plan clearly identifies the precise licensed premises boundary for the proposed Retail Marijuana Store. This establishment is designated at the GPS coordinates 64°14'31.4"N, 146°02'56.3"W. Additionally, the attached site survey outlines the exact property boundaries for the proposed Retail Marijuana Store and highlights its proximity to Richardson Highway.



Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram



Property Outlined in Yellow – Top Left

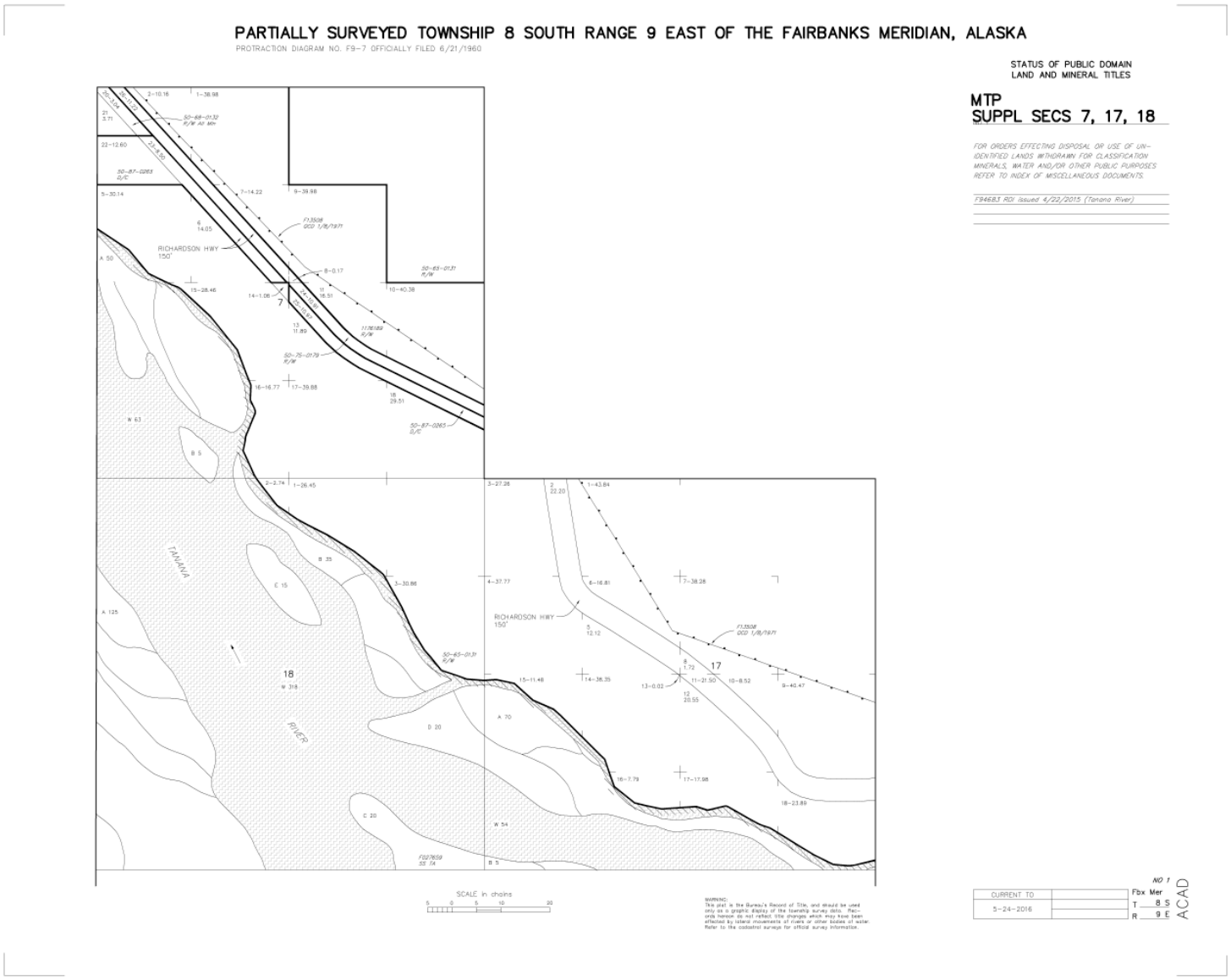
Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram

Property Outlined in Yellow – Top Left

Docusign Envelope ID: 436CE496-7AD5-4236-9D01-9B862DB9CA5F

Form MJ-31 | Walk-Up / Drive Through Window Pick-Up Diagram



Survey of Entire Area, Overlay of Image Above